

**FINANCIAL STATEMENTS  
AND  
INDEPENDENT AUDITORS' REPORTS**

**CITY OF ST. AUGUSTINE BEACH  
ST. AUGUSTINE BEACH, FLORIDA**

**SEPTEMBER 30, 2017**

**FINANCIAL STATEMENTS  
AND  
INDEPENDENT AUDITORS' REPORTS**

**CITY OF ST. AUGUSTINE BEACH  
ST. AUGUSTINE BEACH, FLORIDA**

**SEPTEMBER 30, 2017**

**TABLE OF CONTENTS**

<b>Independent Auditors' Report</b> .....	1-2
<b>Management's Discussion and Analysis</b> .....	3-5
<b>Basic Financial Statements</b>	
Statement of Net Position .....	6
Statement of Activities .....	7
Balance Sheet - Governmental Funds .....	8
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position .....	9
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds .....	10
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities - Governmental Funds .....	11
Notes to Financial Statements .....	12-33
<b>Required Supplementary Information</b>	
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual - General Fund .....	34
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual - Road and Bridge Fund .....	35
Schedule of the City's Proportionate Share of the Net Pension Liability FRS and HIS Pension Plans .....	36
Schedule of the City Contributions FRS and HIS Pension Plans .....	37
Other Postemployment Benefits Plan: Schedule of Funding Progress .....	38
Schedule of Employer Contributions .....	38
Note to Required Supplementary Information .....	39
<b>Additional Elements of Report Prepared in Accordance with Government Auditing Standards, Issued by the Comptroller General of the United States and the Rules of the Auditor General</b>	
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards .....	40-41
Management Letter .....	42-43
Independent Accountants' Report on Compliance with Section 218.415, Florida Statutes .....	44



## INDEPENDENT AUDITORS' REPORT

Honorable Mayor, Members of the City Commission,  
and City Manager  
St. Augustine Beach, Florida

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining funds of the City of St. Augustine Beach, Florida (the City), as of and for the year ended September 30, 2017, and the related notes, which collectively comprise the City's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Certified Public Accountants**

P.O. Box 141270 • 222 N.E. 1st Street • Gainesville, Florida 32614-1270 • (352) 378-2461 • FAX (352) 378-2505  
Laurel Ridge Professional Center • 2347 S.E. 17th Street • Ocala, Florida 34471 • (352) 732-3872 • FAX (352) 732-0542  
443 East College Avenue • Tallahassee, Florida 32301 • (850) 224-7144 • FAX (850) 224-1762  
5001 Lakewood Ranch Blvd. N., Suite 101 • Sarasota, Florida 34240 • (941) 907-0350 • FAX (941) 907-0309  
MEMBERS OF AMERICAN AND FLORIDA INSTITUTES OF CERTIFIED PUBLIC ACCOUNTANTS  
MEMBER OF AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS PRIVATE COMPANIES AND S.E.C. PRACTICE SECTIONS

Honorable Mayor, Members of the City Commission,  
and City Manager  
St. Augustine Beach, Florida

**INDEPENDENT AUDITORS' REPORT**  
*(Concluded)*

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the City as of September 30, 2017, and the respective changes in financial position thereof for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, pension schedules of proportionate share of the net pension liability and schedule of contributions, and other postemployment benefits - schedule of funding progress and schedule of employer contributions as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the basic financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for the consistency with management's responses to our inquires, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued a report dated May 25, 2018, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



May 25, 2018  
Gainesville, Florida

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

**CITY OF ST. AUGUSTINE BEACH  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2017**

As management of the City of St. Augustine Beach (the City), we offer readers of the City of St. Augustine Beach's financial statements this narrative overview and analysis of the finance activities of the City of St. Augustine Beach for the fiscal year ended September 30, 2017.

**Financial Highlights**

- The assets of the City exceeded its liabilities at the close of the most recent fiscal year by \$19,375,363 (net position).
- The governments' total net position decreased by \$707,556.
- The City's total long-term obligations decreased during the current year by \$2,229,633.

**Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

**Government-wide Financial Statements**

The first financial statement is the *Statement of Net Position*. This statement includes all of the City's assets and liabilities using the accrual basis of accounting. Accrual accounting is similar to the accounting used by most private sector companies. All of the current year revenues and expenses are recorded, regardless of when cash is received or paid. Net Position - the difference between assets and liabilities - can be used to measure the City's financial position.

The second financial statement, the *Statement of Activities*, presents information showing how the City's net position has changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (i.e., uncollected revenues and earned but unused vacation leave).

**Fund Financial Statements**

Following the government-wide financial statements are the fund financial statements. The City maintains four individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund, road and bridge fund, debt service fund, and other government funds.

A budgetary comparison statement has been provided for the general fund and road and bridge fund to demonstrate compliance with their budgets.

**Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Condensed Financial Information**

The following tables represent condensed, government-wide comparative data about net position and changes in net position:

**CITY OF ST. AUGUSTINE BEACH  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2017  
(Continued)**

**Net Position**

	<u>2017</u>	<u>2016</u>
Current and Other Assets	\$ 3,762,904	\$ 7,547,105
Capital Assets	29,091,864	28,358,163
Total Assets	<u>32,854,768</u>	<u>35,905,268</u>
Deferred Outflows of Resources	<u>2,414,884</u>	<u>1,972,779</u>
Long-term Liabilities Outstanding	14,543,750	14,150,848
Other Liabilities	<u>1,147,214</u>	<u>3,611,633</u>
Total Liabilities	<u>15,690,964</u>	<u>17,762,481</u>
Deferred Inflows of Resources	<u>203,325</u>	<u>32,647</u>
Net Position:		
Net Investment in Capital Assets	19,695,713	15,894,344
Restricted	1,084,233	3,663,459
Unrestricted	<u>(1,404,583)</u>	<u>525,116</u>
Total Net Position	<u>\$ 19,375,363</u>	<u>\$ 20,082,919</u>

**Changes in Net Position**

	<u>2017</u>	<u>2016</u>
Revenues:		
Program Revenues:		
Charges for Services	\$ 727,738	\$ 1,534,336
Operating Grants and Contributions	488,128	280,740
General Revenues:		
Property Taxes	2,996,792	2,777,849
Other Taxes	2,294,006	2,205,873
Other	<u>92,005</u>	<u>45,230</u>
Total Revenues	<u>6,598,669</u>	<u>6,844,028</u>
Expenses:		
General Government	1,796,050	1,774,498
Public Safety	2,850,904	2,525,005
Physical Environment	1,285,020	1,157,111
Transportation	892,324	830,500
Economic Environment	5,250	0
Human Services	49	54
Culture and Recreation	148,360	270,606
Interest on Long-term Debt	<u>328,268</u>	<u>559,398</u>
Total Expenses	<u>7,306,225</u>	<u>7,117,172</u>
Change in Net Position	(707,556)	(273,144)
Net Position - October 1	20,082,919	20,356,063
Net Position - September 30	<u>\$ 19,375,363</u>	<u>\$ 20,082,919</u>

**CITY OF ST. AUGUSTINE BEACH  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2017  
(Concluded)**

**Overall Financial Position and Results of Operations**

The governmental activities generated \$1,215,866 in program revenues and \$5,382,803 in general revenues, and incurred \$7,306,225 of program expenses. This resulted in a \$707,556 decrease in net position.

**The City's Individual Funds**

The General Fund's fund balance decreased by \$3,672,821, from \$5,804,522 to \$2,131,701. Revenues were lower than budgeted amounts and expenditures were more than budgeted amounts. With the final payment to the Trust for Public Lands from the purchase of the additional 4.5 acres of Ocean Hammock Park and the activity related to debt services this resulted in a decrease in the excess of revenues over expenditures.

The Road and Bridge fund balance decreased by \$786,993, from \$662,991 to \$(124,002). Revenues were less than budgeted amounts and expenditures were less than budgeted amounts, and was not as heavily subsidized by the General Fund.

**General Fund Budgetary Highlights**

The City continues monitoring the status of intergovernmental revenues during the first quarter of the fiscal year. As is typical, the budget is reevaluated at the six-month mark and adjusted where necessary. The City made the final payment to the Trust for Public Lands from debt secured the previous fiscal year which acquired the remaining 4.5 acres of the property formerly known as Maratea.

The City received less than the overall budgeted amount for revenues, and spent more than the budgeted amounts for expenditures.

**Capital Asset and Debt Administration**

**Capital Assets**

The City's investment in capital assets as of September 30, 2017, amounts to \$29,091,864 (net of accumulated depreciation). See Note 3 for details. Capital assets include land, buildings and improvements, machinery and equipment, and infrastructure. The total increase in the City's investment in capital assets net of depreciation for the current fiscal year was 2.58%.

**Debt Administration**

The City decreased its bond and loan payables during the current fiscal year by \$2,229,633, which is a decrease of 13 percent. See Note 4 for details.

**Economic Factors**

We are not currently aware of any conditions that are expected to have a significant effect on the City's financial position or results of operations.

**Request for Information**

This financial report is designed to provide a general overview of the City's finances for all of those with an interest in the City's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to Chief Financial Officer, 2200 A1A South, St. Augustine Beach, Florida 32080.

## **BASIC FINANCIAL STATEMENTS**

**STATEMENT OF NET POSITION**  
**SEPTEMBER 30, 2017**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**

**Assets**

**Current Assets**

Cash and Equivalents	\$	1,501,012
Investments		1,208,798
Cash with Fiscal Agent		420,991
Accounts Receivable		155,442
Due from Other Governments		409,901
Inventory		5,520
Prepaid Expenses		61,240
<b>Total Current Assets</b>		<b>3,762,904</b>

**Noncurrent Assets**

Capital Assets:		
Nondepreciable		14,617,262
Depreciable, Net		14,474,602
<b>Total Noncurrent Assets</b>		<b>29,091,864</b>

**Total Assets**

32,854,768

**Deferred Outflows of Resources**

Pension Related		2,414,884
<b>Total Deferred Outflows of Resources</b>		<b>2,414,884</b>

**Liabilities**

**Current Liabilities**

Accounts Payable and Accrued Liabilities		413,580
Deposits		3,050
Due to Other Governments		3,739
Accrued Interest		121,054
Current Portion of Long-term Obligations		605,791
<b>Total Current Liabilities</b>		<b>1,147,214</b>

Noncurrent Liabilities		14,543,750
<b>Total Noncurrent Liabilities</b>		<b>14,543,750</b>

**Total Liabilities**

15,690,964

**Deferred Inflows of Resources**

Pension Related		203,325
<b>Total Deferred Inflows of Resources</b>		<b>203,325</b>

**Net Position**

Net Investment in Capital Assets		19,695,713
Restricted for:		
Impact Fees - General Fund		306,945
Police Department Communications		32,699
Law Enforcement - Forfeiture and Seizure		27,323
Building Department		296,275
Debt Service		420,991
Unrestricted		(1,404,583)
<b>Total Net Position</b>		<b>\$ 19,375,363</b>

The accompanying notes are an integral part of the financial statements.

**STATEMENT OF ACTIVITIES**  
**SEPTEMBER 30, 2017**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**

Functions/Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Position	
	Expenses	Charges for Services	Operating Grants and Contributions		Capital Grants and Contributions
<b>Governmental Activities</b>					
General Government	\$ 1,796,050	\$ 39,194	\$ 0	\$ 0	\$ (1,756,856)
Public Safety	2,850,904	368,544	14,900	0	(2,467,460)
Physical Environment	1,285,020	267,596	353,040	0	(664,384)
Transportation	892,324	48,698	20,000	0	(823,626)
Economic Environment	5,250	0	0	0	(5,250)
Human Services	49	171	0	0	122
Culture and Recreation	148,360	3,535	100,188	0	(44,637)
Interest on Long-term Debt	328,268	0	0	0	(328,268)
<b>Total Governmental Activities</b>	<u>\$ 7,306,225</u>	<u>\$ 727,738</u>	<u>\$ 488,128</u>	<u>\$ 0</u>	<u>(6,090,359)</u>

**General Revenues**

Property Taxes	2,996,792
Sales Tax and Other State-shared Revenues	1,032,658
Franchise Fees	399,099
Utility Taxes	609,224
Communications Service Tax	253,025
Interest Earnings	23,740
Miscellaneous	63,824
Gain on Sale of Fixed Assets	4,441
<b>Total General Revenues</b>	<u>5,382,803</u>
<b>Change in Net Position</b>	<u>(707,556)</u>
<b>Net Position, Beginning of Year</b>	<u>20,082,919</u>
<b>Net Position, End of Year</b>	<u>\$ 19,375,363</u>

The accompanying notes are an integral part of the financial statements.

**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**SEPTEMBER 30, 2017**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**

	<u>General Fund</u>	<u>Road and Bridge</u>	<u>Debt Service Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Assets</b>					
Cash and Equivalents	\$ 467,003	\$ 103,425	\$ 930,584	\$ 0	\$ 1,501,012
Cash with Fiscal Agent	0	0	420,991	0	420,991
Investments	1,006,976	201,822	0	0	1,208,798
Accounts Receivable	155,442	0	0	0	155,442
Due from Other					
Governments	355,270	54,624	7	0	409,901
Due from Other Funds	277,034	6,041	0	0	283,075
Inventory	2,113	3,407	0	0	5,520
Prepaid Items	61,240	0	0	0	61,240
<b>Total Assets</b>	<u>2,325,078</u>	<u>369,319</u>	<u>1,351,582</u>	<u>0</u>	<u>4,045,979</u>
<b>Liabilities</b>					
Accounts Payable and					
Accrued Liabilities	186,588	226,992	0	0	413,580
Due to Other Funds	0	266,329	0	16,746	283,075
Due to Other					
Governments	3,739	0	0	0	3,739
Deposits	3,050	0	0	0	3,050
<b>Total Liabilities</b>	<u>193,377</u>	<u>493,321</u>	<u>0</u>	<u>16,746</u>	<u>703,444</u>
<b>Fund Balance</b>					
Nonspendable:					
Inventory	2,113	3,407	0	0	5,520
Prepaid Items	61,240	0	0	0	61,240
Restricted:					
Impact Fees	306,945	0	0	0	306,945
Police Department:					
Communications	32,699	0	0	0	32,699
Law Enforcement:					
Forfeiture and Seizure	27,323	0	0	0	27,323
Building Department	296,275	0	0	0	296,275
Debt Service	0	0	420,991	0	420,991
Assigned:					
Parks and Recreation	749,315	0	0	0	749,315
Capital Projects	600,000	0	0	0	600,000
Debt Service	0	0	930,591	0	930,591
Beach Blast Off	5,791	0	0	0	5,791
Emergencies and					
Contingencies	50,000	0	0	0	50,000
Unassigned	0	(127,409)	0	(16,746)	(144,155)
<b>Total Fund Balances</b>	<u>2,131,701</u>	<u>(124,002)</u>	<u>1,351,582</u>	<u>(16,746)</u>	<u>3,342,535</u>
<b>Total Liabilities and Fund Balances</b>	<u>\$ 2,325,078</u>	<u>\$ 369,319</u>	<u>\$ 1,351,582</u>	<u>\$ 0</u>	<u>\$ 4,045,979</u>

The accompanying notes are an integral part of the financial statements.

**RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET POSITION  
FOR THE YEAR ENDED SEPTEMBER 30, 2017  
CITY OF ST. AUGUSTINE BEACH, FLORIDA**

**Total Fund Balance of Governmental Funds** \$ 3,342,535

**Amounts Reported in the Statement of Net Position are Different Because:**

Capital assets used in governmental activities are not reported in the governmental funds:

Capital Assets, Net 29,091,864

Deferred outflows and inflows of resources are not available in the current period and, therefore, are not reported in the governmental funds. Deferred outflows and inflows of resources at year-end consist of:

Deferred Outflows Related to Pensions 2,414,884  
Deferred Inflows Related to Pensions (203,325)

Long-term liabilities are not due and payable in the current period and, accordingly, are not reported as fund liabilities. Interest on long-term debt is generally not accrued in the governmental funds, but rather recognized as an expenditure when due. All liabilities, both current and long-term, are reported in the statement of net position. Long-term liabilities at year-end consist of:

Net Pension Liability (4,944,617)  
Bonds, Loans, and Capital Lease Payable (9,396,149)  
Compensated Absences (325,937)  
Net OPEB Obligation (482,838)  
Accrued Interest Payable (121,054)

**Total Net Position, Statement of Net Position** \$ 19,375,363

The accompanying notes are an integral part of the financial statements.

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**SEPTEMBER 30, 2017**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**

	<b>General Fund</b>	<b>Road and Bridge</b>	<b>Debt Service Fund</b>	<b>Other Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>Revenues</b>					
Taxes	\$ 3,372,431	\$ 248,081	\$ 516,831	\$ 0	\$ 4,137,343
Licenses and Permits	583,059	49,213	0	3,795	636,067
Intergovernmental	951,582	242,441	0	0	1,194,023
Charges for Services	363,383	49,363	0	0	412,746
Fines and Forfeitures	68,876	0	0	0	68,876
Investment Income	20,655	1,506	1,579	0	23,740
Miscellaneous	76,410	9,820	17,862	0	104,092
<b>Total Revenues</b>	<b>5,436,396</b>	<b>600,424</b>	<b>536,272</b>	<b>3,795</b>	<b>6,576,887</b>
<b>Expenditures</b>					
Current:					
General Government	1,495,872	0	0	0	1,495,872
Public Safety	2,351,465	0	0	0	2,351,465
Physical Environment	848,607	0	0	0	848,607
Transportation	0	835,389	0	0	835,389
Economic Environment	5,250	0	0	0	5,250
Human Services	49	0	0	0	49
Culture and Recreation	115,844	0	0	0	115,844
Capital Outlay	673,130	582,768	0	259,833	1,515,731
Debt Service:					
Principal	3,044,788	107,568	33,376	0	3,185,732
Interest and Fiscal Charges	169,251	59,797	133,518	0	362,566
<b>(Total Expenditures)</b>	<b>(8,704,256)</b>	<b>(1,585,522)</b>	<b>(166,894)</b>	<b>(259,833)</b>	<b>(10,716,505)</b>
<b>(Deficiency) Excess of Revenues (Under) Over Expenditures</b>	<b>(3,267,860)</b>	<b>(985,098)</b>	<b>369,378</b>	<b>(256,038)</b>	<b>(4,139,618)</b>
<b>Other Financing Sources (Uses)</b>					
Proceeds from the Sale of Capital Assets	23,157	0	0	0	23,157
Transfers in	0	198,105	358,967	0	557,072
Transfers (out)	(557,072)	0	0	0	(557,072)
Capital Lease	128,954	0	0	0	128,954
<b>Total Other Financing Sources (Uses)</b>	<b>(404,961)</b>	<b>198,105</b>	<b>358,967</b>	<b>0</b>	<b>152,111</b>
<b>Net Change in Fund Balances</b>	<b>(3,672,821)</b>	<b>(786,993)</b>	<b>728,345</b>	<b>(256,038)</b>	<b>(3,987,507)</b>
<b>Fund Balances, Beginning of Year</b>	<b>5,804,522</b>	<b>662,991</b>	<b>623,237</b>	<b>239,292</b>	<b>7,330,042</b>
<b>Fund Balances, End of Year</b>	<b>\$ 2,131,701</b>	<b>\$ (124,002)</b>	<b>\$ 1,351,582</b>	<b>\$ (16,746)</b>	<b>\$ 3,342,535</b>

The accompanying notes are an integral part of the financial statements.

**RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES  
TO THE STATEMENT OF ACTIVITIES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2017  
CITY OF ST. AUGUSTINE BEACH, FLORIDA**

**Net Change in Fund Balances - Statement of Revenues, Expenditures,  
and Changes in Fund Balance** \$ (3,987,507)

**Amounts Reported in the Statement of Activities are Different Because:**

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives:

Expenses for Capital Assets	1,515,731
Current Year Depreciation Expense	(758,873)
Proceeds from the Sale of Capital Assets	(23,157)

The issuance and refunding of long-term debt effects current financial resources to the government funds, and thus contributes to the change in fund balance. In the statement of net position, however, issuing debt increases/decreases long-term debt and does not affect the statement of activities. The amounts of the items that make up these differences in treatment of long-term debt and related items are:

Proceeds from Issuance of Capital Leases	(128,954)
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Repayment of debt principal is an expenditure in the governmental funds, but the repayment does not effect net position of governmental activities.

Principal Payments	3,196,623
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Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:

Accrued Interest Payable	45,189
Compensated Absences	(89,303)
Increase in Net OPEB Obligation	(21,629)

The net change in the net pension liability and deferred inflows and outflows related to pensions is reported in the statement of activities, but not in the fund statements.	(455,676)
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<b>Change in Net Position of Governmental Activities</b>	<b>\$ (707,556)</b>
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The accompanying notes are an integral part of the financial statements.

**NOTES TO FINANCIAL STATEMENTS  
CITY OF ST. AUGUSTINE BEACH, FLORIDA**

**Note 1 - Summary of Significant Accounting Policies**

The accounting policies of the City of St. Augustine Beach, Florida (the City) conform to U.S. generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

**Reporting Entity**

The City was constituted a municipality on June 20, 1959, under the provisions of Chapter 59-1790, *Laws of Florida, Acts of 1959*. The City operates under a commission/manager form of government and provides the following services as authorized by its charter: law enforcement, planning and zoning, code enforcement, building inspection, solid waste collections, road and right-of-way maintenance, maintenance of City buildings, drainage and storm water management, and street lighting.

As required by U.S. generally accepted accounting principles, the accompanying financial statements present the City as a primary government. Component units, if any, would also be presented. Component units are entities for which a primary government is considered to be financially accountable.

There are no component units included in the City's financial reporting entity.

The City did not participate in any joint ventures during the fiscal year.

**Government-wide Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all nonfiduciary activities. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely on fees charged to external parties. The City has no business-type activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: charges for services that are directly related to a given function; and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other revenues not properly included among program revenues are reported instead as general revenues.

**Fund Financial Statements**

Separate financial statements are provided for the governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements, but any nonmajor funds are aggregated and displayed in a single column. The governmental fund financial statements include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for the governmental funds.

The City reports the following major governmental funds:

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 1 - Summary of Significant Accounting Policies (Continued)**

**Fund Financial Statements (Concluded)**

- **General Fund**—the primary operating fund, used to account for and report all activities except those accounted for and reported in another fund.
- **Road and Bridge Fund**—to account for and report activities of the Road and Bridge Department. Resources are primarily provided by gas taxes, impact fees, and intergovernmental revenue.
- **Debt Service Fund**—to account for and report resources to be used for debt service.

**Measurement Focus and Basis of Accounting**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of the timing of related cash flows.

Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Taxes and intergovernmental revenues constitute the most significant sources of revenue considered susceptible to accrual.

In governmental funds, expenditures are generally recognized when the related liability is incurred. However, debt service expenditures, expenditures for compensated absences, other postemployment benefits, pension expenditures, and claims and judgments, are recorded only when payment is due.

**Accounts Receivable**

Receivables are stated at net realizable value. An allowance for uncollectable accounts was not considered necessary.

**Investments**

The City follows the provisions of Section 218.415, Florida Statutes, which allows for surplus funds to be invested in the Local Government Surplus Funds Trust fund (the State Pool) or any intergovernmental investment pool; Securities and Exchange Commission registered money market funds; certificates of deposit and savings accounts in state-certified qualified public depositories; and direct obligations of the U.S. Treasury.

**Inventory and Prepaids**

Inventory is valued at cost under the first-in, first-out method and is accounted for using the consumption method. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. An offsetting “nonspendable” fund balance is reported in the fund financial statements to indicate that inventories and prepaids do not represent available spendable resources.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 1 - Summary of Significant Accounting Policies (Continued)**

**Capital Assets**

Capital assets are recorded at historical cost or estimated historical cost, except for contributed assets, which are recorded at fair value at the date of contribution. The City uses a capitalization threshold of \$1,000 for all classes of capital assets.

In accordance with Government Accounting Standards Board (GASB) Statement No. 34, the City has elected not to record and depreciate infrastructure assets acquired prior to October 1, 2003.

Depreciation of capital assets is provided using the straight-line method over the estimated useful lives of the assets, which range as follows:

	<b>Years</b>
Infrastructure	40
Buildings and Improvements	10-40
Machinery and Equipment	3-20

**Compensated Absences**

Since the liability for employees' leave time will not be liquidated with expendable available financial resources, the liability has not been reported in the governmental funds. A liability for compensated absences is accrued when incurred in the government-wide financial statements.

**Deferred Outflows and Deferred Inflows**

Deferred outflows of resources represent the consumption of net position that is applicable to a future reporting period and will not be recognized as an outflow of resources (expense) until that future time. Deferred inflows of resources represent the acquisition of net position that is applicable to a future reporting period and, therefore, will not be recognized as an inflow of resources (revenue) until that future time. Deferred outflows have a positive effect on net position, similar to assets, while deferred inflows have a negative effect on net position, similar to liabilities. The City reports pension related deferred inflows and outflows of resources.

*Pension Related*—differences between expected and actual earnings on plan investments and expected and actual experience with regard to economic or demographic factors in the measurement of total pension liability are reported as deferred inflows or outflows of resources, to be recognized in expense as disclosed in Note 6. Employer contributions to the pension trust made between the net pension liability measurement date and the employer's fiscal year-end are recognized as deferred outflows of resources, to be included in pension expense in the subsequent fiscal year.

**Property Taxes**

Details of the City's property tax calendar are presented below:

Lien Date	January 1
Levy Date	October 1
Discount Period	November – February
Delinquent Date	April 1

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 1 - Summary of Significant Accounting Policies (Continued)**

**Restricted Net Position**

In the accompanying government-wide statement of net position, the restricted component of net position is subject to restrictions beyond the City's control. The restriction is either externally imposed (for instance, by creditors, grantors, contributors, or laws/regulations of other governments) or is imposed by law through constitutional provisions or enabling legislation.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

The City has \$306,945 of net position restricted by enabling legislation.

**Fund Balance**

The City follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

Fund balance classifications are described below:

- **Nonspendable Fund Balance**—Nonspendable fund balances are amounts that cannot be spent because they are either: (a) not in spendable form; or (b) legally or contractually required to be maintained intact.
- **Restricted Fund Balance**—Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.
- **Committed Fund Balance**—Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the City's highest level of decision-making authority, which is an ordinance of the City Commission. Committed amounts cannot be used for any other purpose unless the City removes those constraints by taking the same type of action.
- **Assigned Fund Balance**—Assigned fund balances are amounts that are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by: (a) the City Commission; or (b) a body or official to which the Commission has delegated the authority to assign amounts to be used for specific purposes.
- **Unassigned Fund Balance**—Unassigned fund balance is the residual classification for the general fund.

The City's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

**Use of Estimates**

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make various estimates and assumptions. Actual results could vary from the estimates that were used.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 1 - Summary of Significant Accounting Policies (Concluded)**

**Future GASB Pronouncement Implementations**

- **GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions***, replaces the requirements of **Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions***, as amended, and **No. 57, *OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans***, for OPEB. This Statement establishes new accounting and financial reporting requirements for governments whose employees are provided with OPEB, including the recognition and measurement of liabilities, deferred outflows of resources, deferred inflows of resources and expense. For each qualifying plan providing postemployment benefits other than pensions, employers are required to report the difference between the actuarial OPEB liability and the related plan's fiduciary net position as the net OPEB liability on the statement of net position. Additionally, Statement No. 75 sets forth note disclosure and required supplementary disclosure requirements for defined contribution OPEB. The City is currently evaluating the impact that adoption of this Statement will have on its financial statements.

**Note 2 - Deposits and Investments**

**Deposits**

All deposits are placed in a bank that qualifies as a public depository, as required by law (*Florida Security for Public Deposits Act*). Accordingly, all deposits are insured by Federal depository insurance and/or entirely collateralized pursuant to Chapter 280, Florida Statutes.

**Investments**

The City's investments are summarized below:

	<b>Fair Value</b>
Florida PRIME	\$ 950,892
Florida Local Government Investment Trust – Short-term Bond Fund	207,314
Florida Local Government Investment Trust – Day to Day Fund	<u>50,592</u>
<b>Total</b>	<u><u>\$ 1,208,798</u></u>

- **Florida PRIME and Florida Local Government Investment Trust**

The City's investments in the Florida Prime Investment Pool (Florida PRIME) and Florida Local Government Investment Trust (FLGIT) are similar to money market funds in which units are owned in the fund rather than the underlying investments. These investments are reported at amortized cost and meet the requirements of GASB Statement No. 31, as amended by GASB Statement No. 79, *Certain External Investment Pools and Pool Participants*, which establishes criteria for an external investment pool to qualify for making the election to measure all of its investments at amortized cost for financial reporting purposes. There is no limitation or restrictions on withdrawals from Florida PRIME or FLGIT; although in the occurrence of an event that has a material impact on liquidity or operations of the trust fund, the funds' executive director may limit contributions to or withdrawals from the trust fund for a period of 48 hours.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 2 - Deposits and Investments (Concluded)**

**Investments (Concluded)**

■ **Florida PRIME and Florida Local Government Investment Trust (Concluded)**

The City's investment in the State Pool exposes it to credit risk. The City does not have a formal investment policy relating to these risks, which are hereafter described:

- **Credit Risk**—the risk that an issuer or other counterparty to an investment will not fulfill its obligations.
  - The Florida PRIME is rated by Standards & Poor's and has a rating at September 30, 2017, of AAAM.
  - The Florida Local Government Investment Trust is rated by Standards & Poor's and has a credit rating at September 30, 2017, of AA Af for the Short-term Bond Fund and AAAM for the Day to Day Fund.
- **Concentration of Credit Risk**
  - More than 5% of the City's investments are in Florida PRIME and Florida Local Government Investment Trust – Short-term Bond Fund. These investments are 79% and 17%, respectively, of the total investments of the City.
- **Interest Rate Risk**—the risk that changes in interest rates will adversely affect the fair value of an investment.
  - The dollar weighted-average days to maturity (WAM) of the Florida PRIME at September 30, 2017, is 51 days.
  - The dollar weighted-average days to maturity (WAM) of the Florida Local Government Investment Trust – Short-term Bond Fund at September 30, 2017, is 1.83 years.
  - The dollar weighted-average days to maturity (WAM) of the Florida Local Government Investment Trust – Day to Day Fund at September 30, 2017, is 33.33 days.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 3 - Capital Assets**

Capital asset activity for the fiscal year ended September 30, 2017, is as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>(Decreases)</u>	<u>Ending Balance</u>
Capital Assets Not Being Depreciated:				
Land	\$ 14,297,129	\$ 0	\$ 0	\$ 14,297,129
Construction in Progress	159,111	295,067	(134,045)	320,133
Total Capital Assets Not Being Depreciated	<u>14,456,240</u>	<u>295,067</u>	<u>(134,045)</u>	<u>14,617,262</u>
Capital Assets Being Depreciated:				
Machinery and Equipment	3,295,702	444,205	(112,281)	3,627,626
Buildings and Improvements	4,447,684	347,873	0	4,795,557
Infrastructure	11,617,490	540,847	0	12,158,337
Total Capital Assets Being Depreciated	<u>19,360,876</u>	<u>1,332,925</u>	<u>(112,281)</u>	<u>20,581,520</u>
Less Accumulated Depreciation for:				
Machinery and Equipment	(1,910,177)	(296,895)	110,908	(2,096,164)
Buildings and Improvements	(1,843,156)	(150,328)	0	(1,993,484)
Infrastructure	(1,705,620)	(311,650)	0	(2,017,270)
Total Accumulated Depreciation	<u>(5,458,953)</u>	<u>(758,873)</u>	<u>110,908</u>	<u>(6,106,918)</u>
Total Capital Assets Being Depreciated, Net	<u>13,901,923</u>	<u>574,052</u>	<u>(1,373)</u>	<u>14,474,602</u>
<b>Net Capital Assets</b>	<u>\$ 28,358,163</u>	<u>\$ 869,119</u>	<u>\$ (135,418)</u>	<u>\$ 29,091,864</u>

Depreciation expense was charged to functions/programs as follows:

General Governmental	\$ 155,319
Public Safety	164,676
Physical Environment	402,318
Transportation	4,044
Culture and Recreation	<u>32,516</u>
<b>Total Depreciation Expense</b>	<u>\$ 758,873</u>

**Note 4 - Long-term Obligations**

A summary of changes in long-term obligations follows:

	<u>Balance October 1, 2016</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance September 30, 2017</u>	<u>Due Within One Year</u>
Bonds Payable	\$ 7,025,296	\$ 0	\$ (33,376)	\$ 6,991,920	\$ 355,168
Plus Premium	176,710	0	(10,891)	165,819	10,891
Loans Payable	2,074,550	0	(107,568)	1,966,982	110,732
Capital Leases	3,187,264	128,954	(3,044,789)	271,429	70,331
Compensated Absences	236,632	254,297	(164,993)	325,936	58,669
Net Pension Liability	4,217,514	727,103	0	4,944,617	0
Net OPEB Obligation	461,209	21,629	0	482,838	0
<b>Total</b>	<u>\$ 17,379,175</u>	<u>\$ 1,131,983</u>	<u>\$ (3,361,616)</u>	<u>\$ 15,149,541</u>	<u>\$ 605,791</u>

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 4 - Long-term Obligations (Continued)**

**Bonds Payable**

- **Florida Municipal Loan Council Revenue Bonds, Series 2009**  
\$5,350,000 serial bond used for the purchase of land issued through the Florida Municipal Loan Council at a fixed rate of interest of 5.37%. The principal balance at September 30, 2017, was \$571,920. Interest payments are payable semiannually on January 1 and July 1. Principal payments are due annually on July 1, maturing on July 1, 2029. The bond issue is payable from and secured by certain ad valorem revenues. The approximate amount of the pledge is equal to the remaining principal and interest of \$790,567. During 2017, \$516,695 in ad valorem revenues were recognized and \$65,881 were paid for debt service.
  
- **Florida Municipal Loan Council Refunding and Improvement Bonds, Series 2016A**  
\$1,460,000 serial bond used for the purchase of land and capital improvements, issued through the Florida Municipal Loan Council at interest rates between 2.00% and 5.00%. The principal balance at September 30, 2017, was \$1,460,000. Interest payments are payable semiannually on April 1 and October 1. Principal payments are due annually on October 1, maturing on October 1, 2046. The bond issue is payable from and secured by non-ad valorem revenues. The approximate amount of the pledge is equal to the remaining principal and interest of \$2,289,506. During 2017, \$3,476,001 in non-ad valorem revenues were recognized and \$23,281 was paid for debt service.
  
- **Florida Municipal Loan Council Refunding and Improvement Bonds, Series 2016B**  
\$1,610,000 serial bond used for the purchase of land and capital improvements, issued through the Florida Municipal Loan Council at interest rates between 2.00% and 4.00%. The principal balance at September 30, 2017, was \$1,610,000. Interest payments are payable semiannually on April 1 and October 1. Principal payments are due annually on October 1, maturing on October 1, 2028. The bond issue is payable from and secured by certain ad valorem revenues. The approximate amount of the pledge is equal to the remaining principal and interest of \$1,912,212. During 2017, \$516,695 in ad valorem revenues were recognized and \$22,207 was paid for debt service.
  
- **Florida Municipal Loan Council Refunding and Improvement Bonds, Series 2016C**  
\$1,920,000 serial bond issued for a current refunding of Florida Municipal Loan Council Revenue Bonds, Series 2004A at interest rates between 2.00% and 5.00%. The principal balance at September 30, 2017, was \$1,920,000. Interest payments are payable semiannually on April 1 and October 1. Principal payments are due annually on October 1, maturing on October 1, 2034. The bond issue is payable from and secured by non-ad valorem revenues. The approximate amount of the pledge is equal to the remaining principal and interest of \$2,580,454. During 2017, \$3,476,001 in non-ad valorem revenues were recognized and \$29,916 was paid for debt service.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 4 - Long-term Obligations (Continued)**

**Bonds Payable (Concluded)**

■ **Florida Municipal Loan Council Refunding and Improvement Bonds, Series 2016D**

\$1,430,000 serial bond issued for a current refunding of Florida Municipal Loan Council Refunding Revenue Bond, Series 2010AA at interest rates between 2.00% and 5.00%. The principal balance at September 30, 2017, was \$1,430,000. Interest payments are payable semiannually on April 1 and October 1. Principal payments are due annually on October 1, maturing on October 1, 2029. The bond issue is payable from and secured by non-ad valorem revenues. The approximate amount of the pledge is equal to the remaining principal and interest of \$1,776,985. During 2017, \$3,476,001 in non-ad valorem revenues were recognized and \$21,240 was paid for debt service.

**Loans Payable**

\$2,520,323 loan payable used to connect approximately 620 residential units to the St. Johns County Utility System, issued through the Department of Environmental Protection's Clean Water State Revolving Loan Fund at an interest rate of 2.92%. The principal outstanding at September 30, 2017, was \$1,966,982. Principal and interest payments of \$83,683 are payable semiannually on January 15 and July 15. The loan is secured by revenue received from St. Johns County equal to the semiannual debt service payment to the City as each payment comes due. See Note 9 for further discussion of this activity.

**Capital Leases**

The City entered into lease agreements for financing the acquisition of six police vehicles in the 2016 fiscal year, three police vehicles in the 2017 fiscal year, and a piece of land for the beachfront park project. The land lease was refinanced during the year with proceeds from the Florida Municipal Loan Council Refunding and Improving Bonds, Series 2016A and 2016B. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of the future minimum lease payments as of the inception date.

The assets acquired through capital leases are as follows:

<b>Asset</b>	<b><u>Governmental Activities</u></b>
Vehicles and Accessories	\$ 364,248
(Accumulated Depreciation)	(96,379)
<b>Total</b>	<b><u>\$ 267,869</u></b>

The future minimum lease obligations and the net present value of these minimum lease payments as of September 30, 2017, were as follows:

**NOTES TO FINANCIAL STATEMENTS  
CITY OF ST. AUGUSTINE BEACH, FLORIDA  
(Continued)**

**Note 4 - Long-term Obligations (Concluded)**

**Capital Leases (Concluded)**

<b>Year Ending September 30,</b>	<b>Governmental Activities</b>
2018	\$ 78,607
2019	78,607
2020	78,607
2021	28,277
2022	28,277
<b>Total Minimum Lease Payments</b>	292,375
<b>(Less: Amount Representing Interest)</b>	<b>(20,945)</b>
<b>Present Value of Minimum Lease Payments</b>	<b>\$ 271,430</b>

Aggregate maturities of the bonds, loans, and capital leases are as follows:

<b>Year Ending September 30,</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2018	\$ 547,122	\$ 279,524	\$ 826,646
2019	564,395	268,161	832,556
2020	581,930	248,877	830,807
2021	554,406	228,946	783,352
2022	561,005	211,697	772,702
2023-2027	2,952,540	802,029	3,754,569
2028-2032	2,320,841	373,574	2,694,415
2033-2037	663,337	142,781	806,118
2038-2042	302,786	81,088	383,874
2043-2047	347,789	28,844	376,633
<b>Total</b>	<b>\$ 9,396,151</b>	<b>\$ 2,665,521</b>	<b>\$ 12,061,672</b>

**Note 5 - Interfund Balances and Transfers**

The interfund balances resulted from the normal course of operations and are expected to be paid within one year. Interfund transfers were generally made in the normal course of operations and are consistent with the activities of the fund making the transfer.

Interfund balances at September 30, 2017, consisted of the following:

<b>Receivable Fund</b>	<b>Payable Fund</b>	<b>Total</b>
General Fund	Road and Bridge	\$ 266,329
Road and Bridge	Other Nonmajor Funds	6,041
General Fund	Other Nonmajor Funds	10,705
<b>Total</b>		<b>\$ 283,075</b>

Interfund transfers at September 30, 2017, consisted of the following:

<b>Transfer Out</b>	<b>Transfer In</b>	<b>Total</b>
General Fund	Road and Bridge	\$ 198,105
General Fund	Other Governmental Funds	358,967
<b>Total</b>		<b>\$ 557,072</b>

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 6 - Defined Benefit Pension Plan**

**General Information about the Florida Retirement System (FRS)**

The FRS was created in Chapter 121, Florida Statutes, to provide a defined benefit pension plan for participating public employees. The FRS was amended in 1998 to add the Deferred Retirement Option Program (DROP) under the defined benefit plan and amended in 2000 to provide a defined contribution plan alternative to the defined benefit plan for FRS members effective July 1, 2002. This integrated defined contribution pension plan is the FRS Investment Plan. Chapter 112, Florida Statutes, established the Retiree Health Insurance Subsidy (HIS) Program, a cost-sharing, multiple-employer, defined benefit pension plan, to assist retired members of any state-administered retirement system in paying the costs of health insurance.

Essentially all regular employees of the City are eligible to enroll as members of the State-administered FRS. Provisions relating to FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112 Part IV, Florida Statutes; Chapter 238, Florida Statutes; and FRS Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. Such provisions may be amended at any time by further action from the Florida Legislature. The FRS is a single retirement system administered by the Florida Department of Management Services, Division of Retirement, and consists of two cost-sharing, multiple-employer, defined-benefit plans and other nonintegrated programs. A comprehensive annual financial report of the FRS, which includes its financial statements, required supplementary information, actuarial report, and other relevant information, is available from the Florida Department of Management Services' web site ([www.dms.myflorida.com](http://www.dms.myflorida.com)).

The City's pension expense totaled \$883,415 for the fiscal year ended September 30, 2017, (all plans).

**FRS Pension Plan**

Plan Description. The FRS Pension Plan (the Plan) is a cost-sharing, multiple-employer, defined benefit pension plan, with a DROP for eligible employees. The general classes of membership applicable to the City are as follows:

- *Regular Class*—Members of the FRS who do not qualify for membership in the other classes.
- *Elected Officer Class*—Members who hold specified elective offices in local government.
- *Senior Management Service Class (SMSC)*—Members in senior management level positions.
- *Special Risk Class*—Members who are employed in special risk careers, such as law enforcement or fire rescue, and meet the criteria to qualify for this class.

Employees enrolled in the Plan prior to July 1, 2011, vest at six years of creditable service and employees enrolled in the Plan on or after July 1, 2011, vest at eight years of creditable service. All vested members enrolled prior to July 1, 2011, are eligible for normal retirement benefits at age 62 or at any age after 30 years of service, except for members classified as special risk who are eligible for normal retirement benefits at age 55 or at any age after 25 years of service. All members enrolled in the Plan on or after July 1, 2011, once vested, are eligible for normal retirement benefits at age 65 or any time after 33 years of creditable service, except for members

**NOTES TO FINANCIAL STATEMENTS  
CITY OF ST. AUGUSTINE BEACH, FLORIDA  
(Continued)**

**Note 6 - Defined Benefit Pension Plan (Continued)**

**FRS Pension Plan (Continued)**

*Plan Description. (Concluded)*

classified as special risk who are eligible for normal retirement benefits at age 60 or at any age after 30 years of service. Members of the Plan may include up to four years of credit for military service toward creditable service. The Plan also includes an early retirement provision; however, there is a benefit reduction for each year a member retires before his or her normal retirement date. The Plan provides retirement, disability, death benefits, and annual cost-of-living adjustments to eligible participants.

DROP, subject to provisions of Section 121.091, Florida Statutes, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS employer. An employee may participate in DROP for a period not to exceed 60 months after electing to participate, except that certain instructional personnel may participate for up to 96 months. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust Fund and accrue interest. The net pension liability does not include amounts for DROP participants, as these members are considered retired and are not accruing additional pension benefits.

*Benefits Provided.* Benefits under the Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the five highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on the retirement class to which the member belonged when the service credit was earned. Members are eligible for in-line-of-duty or regular disability and survivors' benefits. The following chart shows the percentage value for each year of service credit earned:

<b>Class, Initial Enrollment, and Retirement Age/Years of Service</b>	<b>Percent Value</b>
<b><i>Regular Class Members Initially Enrolled Before July 1, 2011:</i></b>	
Retirement up to age 62 or up to 30 years of service	1.60
Retirement at age 63 or with 31 years of service	1.63
Retirement at age 64 or with 32 years of service	1.65
Retirement at age 65 or with 33 or more years of service	1.68
<b><i>Regular Class Members Initially Enrolled on or After July 1, 2011:</i></b>	
Retirement up to age 65 or up to 33 years of service	1.60
Retirement at age 66 or with 34 years of service	1.63
Retirement at age 67 or with 35 years of service	1.65
Retirement at age 68 or with 36 or more years of service	1.68
<b><i>Elected Officers</i></b>	<b>3.00</b>
<b><i>Senior Management Service Class</i></b>	<b>2.00</b>
<b><i>Special Risk Regular</i></b>	
Service from December 1, 1970 through September 30, 1974	2.00
Service on and after October 1, 1974	3.00

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 6 - Defined Benefit Pension Plan (Continued)**

**FRS Pension Plan (Continued)**

*Benefits Provided. (Concluded)*

As provided in Section 121.101, Florida Statutes, if the member is initially enrolled in the FRS before July 1, 2011, and all service credit was accrued before July 1, 2011, the annual cost-of-living adjustment is 3% per year. If the member is initially enrolled before July 1, 2011, and has service credit on or after July 1, 2011, there is an individually calculated cost-of-living adjustment. The annual cost-of-living adjustment is a proportion of 3% determined by dividing the sum of the pre-July 2011 service credit by the total service credit at retirement multiplied by 3%. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

*Contributions.* The Florida Legislature establishes contribution rates for participating employers and employees. Contribution rates for FRS during the City's 2016-17 fiscal year were as follows:

Class	Year Ended June 30, 2017		Year Ended June 30, 2018	
	Percent of Gross Salary		Percent of Gross Salary	
	Employee	Employer <sup>(2)</sup>	Employee	Employer <sup>(2)</sup>
Regular	3.00	5.80	3.00	6.20
Elected Officers	3.00	40.75	3.00	43.78
Senior Management Service	3.00	20.05	3.00	20.99
Special Risk Regular	3.00	20.85	3.00	21.55
DROP	0.00	11.33	0.00	11.60
Reemployment Retiree <sup>(1)</sup>	--	--	--	--

<sup>(1)</sup> Contribution rates are dependent upon retirement class in which reemployed.

<sup>(2)</sup> These rates include the normal cost and unfunded actuarial liability contributions, but do not include the contribution for Retiree Health Insurance Subsidy of 1.66% and the fee of 0.06% for administration of the FRS Investment Plan and provision of education tools for both plans.

The City's contributions, including employee contributions, to the Plan totaled \$354,472 for the fiscal year ended September 30, 2017. This excludes the HIS defined benefit pension plan contributions.

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions.* At September 30, 2017, the City reported a liability of \$4,027,682 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The City's proportionate share of the net pension liability was based on the City's contributions during the Plan's fiscal year relative to the contributions of all participating members in the same fiscal year. At June 30, 2017, the City's proportionate share increased 0.06417940% from its proportion measured as of June 30, 2016.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 6 - Defined Benefit Pension Plan (Continued)**

**FRS Pension Plan (Continued)**

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions. (Concluded)*

At September 30, 2017, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>(Deferred Inflows of Resources)</u>
Employer Contributions after Measurement Date	\$ 92,029	\$ 0
Difference Between Expected and Actual Experience	369,644	(22,311)
Changes of Assumptions	1,353,585	0
Changes in Proportion and Difference Between City's Contributions and Proportionate Share of Contributions	344,218	0
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	<u>0</u>	<u>(99,816)</u>
<b>Total</b>	<u>\$ 2,159,476</u>	<u>\$ (122,127)</u>

The deferred outflows of resources related to pensions, totaling \$92,029, resulting from the City's contributions subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the year ending September 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Fiscal Year Ending</u>	<u>Amount</u>
2018	\$ 301,248
2019	647,730
2020	458,977
2021	132,852
2022	297,782
2023	<u>106,731</u>
<b>Total</b>	<u>\$ 1,945,320</u>

*Actuarial Assumptions.* The total pension liability for the FRS Pension Plan was determined as of June 30, 2017 measurement date by an actuarial valuation as of July 1, 2017. The following actuarial assumptions, applied to all periods included in the measurement, were used to determine the total pension liability:

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 6 - Defined Benefit Pension Plan (Continued)**

**FRS Pension Plan (Continued)**

Actuarial Assumptions. (Concluded)

	<b>FRS Pension Plan</b>
Inflation	2.60%
Salary Increases	3.25%
Investment Rate of Return, Including Inflation	7.10%
Mortality Table	RP2000
Actuarial Cost Method	Individual Entry Age

Long-term Expected Rate of Return. The long-term expected rate of return on pension plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Annual Target Allocation <sup>(1)</sup>	Annual Arithmetic Return	Geometric Return	Standard Deviation
Cash	1%	3.0%	3.0%	1.8%
Fixed Income	18%	4.5%	4.4%	4.6%
Global Equity	53%	7.8%	6.6%	17.0%
Real Estate (Property)	10%	6.6%	5.9%	12.8%
Private Equity	6%	11.5%	7.8%	30.0%
Strategic Investments	12%	6.1%	5.6%	9.7%
<b>Total</b>	<b>100%</b>			
Assumed Inflation – Mean		2.6%		1.9%

<sup>(1)</sup> As Outlined in the Plan's Investment Policy.

Discount Rate. The discount rate used to measure the total pension liability was 7.10%. The Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return. The discount rate was 7.10% in the July 1, 2017 valuation.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 6 - Defined Benefit Pension Plan (Continued)**

**FRS Pension Plan (Concluded)**

*Sensitivity of the City's Proportionate Share of the Net Position Liability to Changes in the Discount Rate.* The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.10%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.10%) or 1-percentage-point higher (8.10%) than the current rate:

	1% Decrease (6.10%)	Current Discount Rate (7.10%)	1% Increase (8.10%)
City's Proportionate Share of the Net Pension Liability	\$ 7,289,861	\$ 4,027,682	\$ 1,319,326

*Pension Plan Fiduciary Net Position.* Detailed information about the Plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Systems Comprehensive Annual Financial Report.

**HIS Pension Plan**

*Plan Description.* The HIS Pension Plan (HIS Plan) is a cost-sharing, multiple-employer, defined benefit pension plan established under Section 112.363, Florida Statutes, and may be amended by the Florida Legislature at any time. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Division of Retirement within the Florida Department of Management Services.

*Benefits Provided.* For the fiscal year ended September 30, 2017, eligible retirees and beneficiaries received a monthly HIS payment of \$5 for each year of creditable service completed at the time of retirement, with a minimum HIS payment of \$30 and a maximum HIS payment of \$150 per month, pursuant to Section 112.363, Florida Statutes. To be eligible to receive a HIS Plan benefit, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which may include Medicare.

*Contributions.* The HIS Plan is funded by required contributions from FRS-participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. Contribution rates during the City's fiscal year were 1.66% of payroll, pursuant to Section 112.363, Florida Statutes. The City contributed 100% of its statutorily required contributions for the current and preceding three years. HIS Plan contributions are deposited in a separate trust fund from which payments are authorized. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event the legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or canceled.

The City's contributions to the HIS Plan totaled \$45,384 for the fiscal year ended September 30, 2017.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 6 - Defined Benefit Pension Plan (Continued)**

**HIS Pension Plan (Continued)**

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions.* At September 30, 2017, the City reported a net pension liability of \$916,935 for its proportionate share of the HIS Plan's net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The City's proportionate share of the net pension liability was based on the City's contributions during the Plan's fiscal year relative to the contributions of all participating members in the same fiscal year. At June 30, 2017, the City's proportionate share was increased 0.04981950% from its proportionate share measured as of June 30, 2016.

The City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Employer Contributions after Measurement Date	\$ 12,719	\$ 0
Difference Between Expected and Actual Experience	0	(1,909)
Changes of Assumptions	128,890	(79,288)
Changes in Proportion and Difference between City Contributions and Proportionate Share of Contributions	113,290	0
Net Difference between Projected and Actual Earnings on Pension Plan Investments	509	0
<b>Total</b>	<u>\$ 255,408</u>	<u>\$ (81,197)</u>

The deferred outflows of resources related to pensions, totaling \$12,719, resulting from City contributions to the HIS Plan subsequent to the measurement date will be recognized as a reduction of the net pension liability in the fiscal year ending September 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Fiscal Year Ending</u>	<u>Amount</u>
2018	\$ 37,380
2019	37,284
2020	37,237
2021	30,657
2022	21,087
2023	(2,153)
<b>Total</b>	<u>\$ 161,492</u>

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 6 - Defined Benefit Pension Plan (Continued)**

**HIS Pension Plan (Concluded)**

*Actuarial Assumptions.* The total pension liability in the July 1, 2017 actuarial valuation, was determined using the following actuarial assumptions, applied to all periods included in the measurement:

	<b>HIS Pension Plan</b>
Inflation	2.60%
Salary Increases	3.25%
Mortality Table	RP2000
	Individual
Actuarial Cost Method	Entry Age

*Discount Rate.* The discount rate used to measure the total pension liability was 3.58%. In general, the discount rate for calculating the total pension liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the HIS Plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index.

*Sensitivity of the City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate.* The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 3.58%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.58%) or 1-percentage-point higher (4.58%) than the current rate:

	<b>1% Decrease (2.58%)</b>	<b>Current Discount Rate (3.58%)</b>	<b>1% Increase (4.58%)</b>
City's Proportionate Share of the Net Pension Liability	\$ 1,046,344	\$ 916,935	\$ 809,144

*Pension Plan Fiduciary Net Position.* Detailed information about the HIS Plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Systems Comprehensive Annual Financial Report.

**FRS – Defined Contribution Pension Plan**

The City contributes to the FRS Investment Plan (Investment Plan), a defined contribution pension plan, for its eligible employees electing to participate in the Investment Plan. The Investment Plan is administered by the SBA, and is reported in the SBA's annual financial statements and in the State of Florida Comprehensive Annual Financial Report. Service retirement benefits are based upon the value of the member's account upon retirement.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 6 - Defined Benefit Pension Plan (Concluded)**

**FRS – Defined Contribution Pension Plan (Concluded)**

As provided in Section 121.4501, Florida Statutes, eligible FRS members may elect to participate in the Investment Plan in lieu of the FRS defined-benefit plan. City employees participating in DROP are not eligible to participate in the Investment Plan. Employer and employee contributions, including amounts contributed to individual member’s accounts, are defined by law, but the ultimate benefit depends in part on the performance of investment funds. Benefit terms, including contribution requirements, for the Investment Plan are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contribution rates that are based on salary and membership class (Regular Class, Elected County Officers, etc.), as the FRS defined benefit plan. Contributions are directed to individual member accounts, and the individual members allocate contributions and account balances among various approved investment choices. Allocations to the investment member’s accounts (employer and employees) during the 2016-17 fiscal year were as follows:

<u>Class</u>	<u>Percent of Gross Compensation</u>
FRS, Regular	6.30
FRS, Elected County Officers	11.34
FRS, Senior Management Service	7.67
FRS, Special Risk Regular	14.00

For all membership classes, employees are immediately vested in their own contributions and are vested after one year of service for employer contributions and investment earnings. If an accumulated benefit obligation for service credit originally earned under the FRS Pension Plan is transferred to the Investment Plan, the member must have the years of service required for FRS Pension Plan vesting (including the service credit represented by the transferred funds) to be vested for these funds and the earnings on the funds. Nonvested employer contributions are placed in a suspense account for up to five years. If the employee returns to FRS-covered employment within the five-year period, the employee will regain control over their account. If the employee does not return within the five-year period, the employee will forfeit the accumulated account balance. Costs of administering the Investment Plan, including the FRS Financial Guidance Program, are funded through an employer contribution of 0.06% of payroll and by forfeited benefits of Investment Plan members. For the fiscal year ended September 30, 2017, the information for the amount of forfeitures was unavailable from the SBA; however, management believes that these amounts, if any, would be immaterial to the City.

After termination and applying to receive benefits, the member may rollover vested funds to another qualified plan, structure a periodic payment under the Investment Plan, receive a lump-sum distribution, leave the funds invested for future distribution, or any combination of these options. Disability coverage is provided; the member may either transfer the account balance to the FRS Pension Plan when approved for disability retirement to receive guaranteed lifetime monthly benefits under the FRS Pension Plan, or remain in the Investment Plan and rely upon that account balance for retirement income.

The City’s Investment Plan pension expense totaled \$27,883 for the fiscal year ended September 30, 2017.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 7 - Risk Management**

The City is exposed to various risks of loss related to general liability, workers' compensation, public liability, health benefits, property damage, and errors and omissions. To manage its risks, the City participates in the Florida League of Cities Self-Insurance Fund (the Fund) a public entity risk pool currently operating as a common risk management and insurance program for member cities. The City pays an annual premium to the Fund for its coverage. The premiums are designed to fund the liability risks assumed by the Fund and are based on certain actual exposures of each member. The City's settled claims have not exceeded coverage in any of the past three fiscal years.

**Note 8 - Other Postemployment Benefit Plan**

**Plan Description**

The City administers a single-employer, defined benefit plan for postemployment benefits other than pension benefits (OPEB Plan). The OPEB Plan provides postemployment health insurance benefits for retirees and eligible dependents.

All retirees participating in the group insurance plans offered by the City are required to contribute 100% of the active premiums, less the System subsidy. In future years, contributions are assumed to increase at the same rate as premiums.

A separate stand-alone financial statement is not prepared for the OPEB Plan.

**Funding Policy**

The contribution requirements of the OPEB Plan members and the City are established and may be amended by the St. Augustine Beach City Commission. A trust has not been established. Contributions are being made on a pay-as-you-go financing requirement.

**Annual OPEB Cost and Net OPEB Obligations**

The City has elected to calculate the Annual Required Contribution (ARC) and related information using the Alternative Measurement Method permitted by GASB Statement No. 45 for employers in plans with fewer than one hundred total plan members. The annual cost (expense) of the City's OPEB Plan is calculated based on the ARC. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize any unfunded actuarial liability over a period not to exceed 30 years. The following table shows the components of the City's annual OPEB Plan cost for the year, the amount actually contributed by the employers, and the changes in the net OPEB Plan obligation.

Annual Required Contribution (ARC)	\$ 24,649
Interest on Net OPEB Obligation	18,549
Adjustments to ARC	<u>(16,281)</u>
Annual OPEB Cost	26,917
(Contributions Made)	<u>(5,288)</u>
Increase in Net OPEB Obligation	21,629
<b>Net OPEB Obligation, Beginning of Year</b>	<u>461,209</u>
<b>Net OPEB Obligation, End of Year</b>	<u>\$ 482,838</u>

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Continued)*

**Note 8 - Other Postemployment Benefit Plan (Continued)**

**Trend Information**

<u>Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Employer Contribution</u>	<u>Net Percentage Contributed</u>	<u>OPEB Obligation</u>
9/30/15	\$ 22,754	\$ 349	1.53%	\$ 439,580
9/30/16	24,126	2,497	10.35%	461,209
9/30/17	24,649	5,288	21.45%	482,838

**Actuarial Methods and Assumptions**

Calculations of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future, and actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future.

**Funded Status and Funding Progress**

As of October 1, 2014, the date of the most recent valuation, the actuarial value of assets was \$0, the actuarial accrued liability for benefits was \$144,862, the unfunded actuarial accrued liability (UAAL) was also \$144,862, the funded ratio was 0%, the covered payroll was \$2,173,946, and the UAAL as a percentage of covered payroll was 6.66%.

The projection of future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the health care cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

**Methods and Assumptions**

Projections of benefits for financial reporting purposes are based on the substantive plan and include the types of benefits provided at the time of each valuation and historical pattern of sharing of benefit costs between the City and plan members to that point. The methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

**NOTES TO FINANCIAL STATEMENTS**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**  
*(Concluded)*

**Note 8 - Other Postemployment Benefit Plan (Concluded)**

**Methods and Assumptions (Concluded)**

A discount rate of 3% was used. A general price inflation of 2.25% was assumed. In addition, the Entry Age Normal Cost actuarial cost method was used. The unfunded actuarial accrued liability is being amortized as a level percentage of projected payrolls on a closed basis. The remaining amortization period at September 30, 2017, was 24 years.

**Note 9 - Deficit Net Position**

As of September 30, 2017, the Capital Projects Fund had a deficit net position of \$16,746.

**Note 10 - Interlocal Agreement**

Through the Department of Environmental Protection's State Revolving Loan Program, the City obtained funding to connect approximately 620 residential units in seven neighborhoods to the St. Johns County Utility System.

The City contracted with St. Johns County to extend their current utility system into these neighborhoods. The new lines are in place, and will be both operated and maintained by St. Johns County. The City is the owner of the new utility lines until such time as the debt instrument that has been used to finance the project has been retired, upon which the ownership shall vest solely with St. Johns County.

St. Johns County will share the revenues generated from the new utility connections with the City in an amount equal to the debt service on the City's loans not forgiven, as it becomes due and payable.

**REQUIRED SUPPLEMENTARY INFORMATION**

**SCHEDULE OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2017  
CITY OF ST. AUGUSTINE BEACH, FLORIDA**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		<u>Favorable (Unfavorable)</u>
<b>Revenues</b>				
Taxes	\$ 3,394,426	\$ 3,394,426	\$ 3,372,431	\$ (21,995)
Licenses and Permits	757,000	757,000	583,059	(173,941)
Intergovernmental Revenues	831,114	832,494	951,582	119,088
Charges for Services	469,860	469,860	363,383	(106,477)
Fines and Forfeitures	25,100	31,100	68,876	37,776
Interest	23,300	23,300	20,655	(2,645)
Miscellaneous	102,850	102,850	76,410	(26,440)
<b>Total Revenues</b>	<u>5,603,650</u>	<u>5,611,030</u>	<u>5,436,396</u>	<u>(174,634)</u>
<b>Expenditures</b>				
Current:				
General Government	1,544,940	1,585,342	1,495,872	89,470
Public Safety	2,387,958	2,444,783	2,351,465	93,318
Physical Environment	731,503	826,909	848,607	(21,698)
Economic Environment	5,300	5,300	5,250	50
Human Services	55	55	49	6
Culture and Recreation	115,506	120,506	115,844	4,662
Capital Outlay	1,130,450	1,197,135	673,130	524,005
Reserve for Contingencies	117,666	16,654	0	16,654
Debit Services:				
Principal	0	3,044,788	3,044,788	0
Interest and Fiscal Charges	0	169,251	169,251	0
<b>(Total Expenditures)</b>	<u>(6,033,378)</u>	<u>(9,410,723)</u>	<u>(8,704,256)</u>	<u>706,467</u>
<b>(Deficiency) Excess of Revenues (Under) Over Expenditures</b>	<u>(429,728)</u>	<u>(3,799,693)</u>	<u>(3,267,860)</u>	<u>531,833</u>
<b>Other Financing Sources (Uses)</b>				
Proceeds from the Sale of Capital Assets	0	0	23,157	23,157
Transfers (out)	(528,072)	(557,072)	(557,072)	0
Debt Proceeds	128,954	128,954	128,954	0
<b>Total Other Financing Sources (Uses)</b>	<u>(399,118)</u>	<u>(428,118)</u>	<u>(404,961)</u>	<u>23,157</u>
<b>Net Change in Fund Balance</b>	(828,846)	(4,227,811)	(3,672,821)	554,990
<b>Fund Balance, Beginning of Year</b>	<u>828,846</u>	<u>4,227,811</u>	<u>5,804,522</u>	<u>1,576,711</u>
<b>Fund Balance, End of Year</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 2,131,701</u>	<u>\$ 2,131,701</u>

**SCHEDULE OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
ROAD AND BRIDGE FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2017  
CITY OF ST. AUGUSTINE BEACH, FLORIDA**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		<u>Favorable (Unfavorable)</u>
<b>Revenues</b>				
Taxes	\$ 258,560	\$ 258,560	\$ 248,081	\$ (10,479)
Licenses and Permits	300,000	300,000	49,213	(250,787)
Intergovernmental Revenues	240,241	240,241	242,441	2,200
Charges for Services	51,217	51,217	49,363	(1,854)
Interest	2,110	2,110	1,506	(604)
Miscellaneous Revenue	1,000	1,000	9,820	8,820
<b>Total Revenues</b>	<u>853,128</u>	<u>853,128</u>	<u>600,424</u>	<u>(252,704)</u>
<b>Expenditures</b>				
Current:				
Transportation	822,866	851,866	835,389	16,477
Capital Outlay	752,000	752,000	582,768	169,232
Debt Service:				
Principal	107,569	107,569	107,568	1
Interest	59,798	59,798	59,797	1
<b>(Total Expenditures)</b>	<u>(1,742,233)</u>	<u>(1,771,233)</u>	<u>(1,585,522)</u>	<u>185,711</u>
<b>(Deficiency) of Revenues (Under)</b>				
<b>Expenditures</b>	<u>(889,105)</u>	<u>(918,105)</u>	<u>(985,098)</u>	<u>(66,993)</u>
<b>Other Financing Sources (Uses)</b>				
Transfers in	169,105	198,105	198,105	0
<b>Total Other Financing Sources (Uses)</b>	<u>169,105</u>	<u>198,105</u>	<u>198,105</u>	<u>0</u>
<b>Net Change in Fund Balance</b>	(720,000)	(720,000)	(786,993)	(66,993)
<b>Fund Balance, Beginning of Year</b>	<u>720,000</u>	<u>720,000</u>	<u>662,991</u>	<u>(57,009)</u>
<b>Fund Balance, End of Year</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (124,002)</u>	<u>\$ (124,002)</u>

**REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF THE CITY'S PROPORTIONATE SHARE  
OF THE NET PENSION LIABILITY  
FLORIDA RETIREMENT SYSTEM AND HEALTH INSURANCE SUBSIDY PENSION PLANS  
CITY OF ST. AUGUSTINE BEACH, FLORIDA**

**FLORIDA RETIREMENT SYSTEM PENSION PLAN**

	<u>September 30, 2017*</u>	<u>September 30, 2016*</u>	<u>September 30, 2015*</u>
Proportion of the FRS Net Pension Plan	0.013616542%	0.012974748%	0.011402375%
Proportion Share of the FRS Net Pension Plan	\$ 4,027,682	\$ 3,276,134	\$ 1,472,770
Covered-employee Payroll	2,733,431	2,493,533	2,233,072
Proportionate Share of the FRS Net Pension Liability as a Percentage of its Covered-Employee Payroll	147.35%	131.39%	65.95%
<b>FRS Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</b>	<b>83.89%</b>	<b>84.88%</b>	<b>92.00%</b>

\* GASB No. 68 was adopted for the 2015 Fiscal Year and 10-year trend information will be developed from 2015 forward.

**HEALTH INSURANCE SUBSIDY PENSION PLAN**

	<u>September 30, 2017*</u>	<u>September 30, 2016*</u>	<u>September 30, 2015*</u>
Proportion of the HIS Net Pension Plan	0.008575529%	0.008077334%	0.007360546%
Proportion Share of the HIS Net Pension Plan	\$ 916,935	\$ 941,380	\$ 750,660
Covered-Employee Payroll	2,733,431	2,493,533	2,233,072
Proportionate Share of the HIS Net Pension Liability as a Percentage of its Covered-employee Payroll	33.55%	37.75%	33.62%
<b>HIS Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</b>	<b>1.64%</b>	<b>0.97%</b>	<b>0.50%</b>

\* GASB No. 68 was adopted for the 2015 fiscal year and 10-year trend information will be developed from 2015 forward.

**REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF THE CITY CONTRIBUTIONS  
FLORIDA RETIREMENT SYSTEM AND HEALTH INSURANCE SUBSIDY PENSION PLANS  
CITY OF ST. AUGUSTINE BEACH, FLORIDA**

**FLORIDA RETIREMENT SYSTEM PENSION PLAN**

	<u>2017*</u>	<u>2016*</u>	<u>2015*</u>
Contractually Required Contribution	\$ 354,472	\$ 316,410	\$ 278,000
FRS Contribution in Relation to the Contractually Required Contribution	<u>(354,472)</u>	<u>(316,410)</u>	<u>(278,000)</u>
FRS Contribution Deficiency (Excess)	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Covered-employee Payroll (FYE 9/30)	\$ 2,795,817	\$ 2,664,544	\$ 2,271,362
FRS Contributions as a Percentage of Covered-employee Payroll	13%	12%	12%

\* GASB No. 68 was adopted for the 2015 fiscal year and 10-year trend information will be developed from 2015 forward.

**HEALTH INSURANCE SUBSIDY PENSION PLAN**

	<u>2017*</u>	<u>2016*</u>	<u>2015*</u>
Contractually Required Contribution	\$ 45,384	\$ 41,401	\$ 28,137
HIS Contribution in Relation to the Contractually Required Contribution	<u>(45,384)</u>	<u>(41,401)</u>	<u>(28,137)</u>
HIS Contribution Deficiency (Excess)	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Covered-employee Payroll (FYE 9/30)	\$ 2,795,817	\$ 2,664,544	\$ 2,271,362
HIS Contributions as a Percentage of Covered-employee Payroll	1.62%	1.55%	1.24%

\* GASB No. 68 was adopted for the 2015 fiscal year and 10-year trend information will be developed from 2015 forward.

**OTHER POSTEMPLOYMENT BENEFITS PLAN  
FOR THE YEAR ENDED SEPTEMBER 30, 2017  
CITY OF ST. AUGUSTINE BEACH, FLORIDA**

**SCHEDULE OF FUNDING PROGRESS**

<u>Valuation Date</u>	<u>Value of Assets</u>	<u>Accrued Liability (AAL)</u>	<u>Unfunded AAL</u>	<u>Funded Ratio</u>	<u>Annual Covered Payroll</u>	<u>UAAL as Percentage of Covered Payroll</u>
9/30/2012	\$ 0	\$ 523,820	\$ 523,820	0.00%	\$ 1,643,984	31.9%
10/1/2014	0	144,862	144,862	0.00%	2,173,946	6.66%

**SCHEDULE OF EMPLOYER CONTRIBUTIONS**

<u>Year Ended September 30,</u>	<u>Amount Contributed</u>	<u>Percentage of Annual OPEB Cost Contributed</u>
2015	\$ 349	1.53%
2016	2,497	10.35%
2017	5,288	0.00%

**Notes:**

- (1) 2010 was the transition year and the City has elected to implement GASB Statement No. 45 prospectively. The information will be built prospectively as subsequent actuarial valuations are obtained.
- (2) See Note 8 to the financial statements for detailed information on the City's OPEB Plan.

**NOTE TO REQUIRED SUPPLEMENTARY INFORMATION**  
**SEPTEMBER 30, 2017**  
**CITY OF ST. AUGUSTINE BEACH, FLORIDA**

**Note 1 - CHANGES IN BENEFIT TERMS AND ASSUMPTIONS**

*Changes in Benefit Terms:*

No significant changes.

*Changes in Assumptions:*

- FRS—In the July 1, 2014 actuarial valuation, the inflation rate assumption was decreased from 3.00% to 2.60%, the real payroll growth assumption was decreased from 1.00% to 0.65%, and the overall payroll growth rate assumption was decreased from 4.00% to 3.25%. The long-term expected rate of return decreased from 7.75% to 7.65%.

In the July 1, 2015 actuarial valuation, the long-term expected rate of return decreased from 7.65% to 7.60%.

In the July 1, 2016 actuarial valuation, the long-term expected rate of return decreased from 7.60% to 7.10%.

- HIS—In the July 1, 2014 actuarial valuation, the municipal rate used to determine total pension liability decreased from 4.29% to 3.80%.

In the July 1, 2015 actuarial valuation, the municipal rate used to determine total pension liability decreased from 3.80% to 2.85%.

In the July 1, 2016 actuarial valuation, the municipal rate used to determine total pension liability increased from 2.85% to 3.58%.

**ADDITIONAL ELEMENTS OF REPORT PREPARED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*,  
ISSUED BY THE COMPTROLLER GENERAL OF THE  
UNITED STATES AND THE *RULES OF THE AUDITOR GENERAL***

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Honorable Mayor, Members of the City Commission,  
and City Manager  
City of St. Augustine Beach, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of St. Augustine Beach, Florida (the City), as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated May 25, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses; however, material weaknesses may exist that have not been identified.

**Certified Public Accountants**

P.O. Box 141270 • 222 N.E. 1st Street • Gainesville, Florida 32614-1270 • (352) 378-2461 • FAX (352) 378-2505  
Laurel Ridge Professional Center • 2347 S.E. 17th Street • Ocala, Florida 34471 • (352) 732-3872 • FAX (352) 732-0542  
443 East College Avenue • Tallahassee, Florida 32301 • (850) 224-7144 • FAX (850) 224-1762  
5001 Lakewood Ranch Blvd. N., Suite 101 • Sarasota, Florida 34240 • (941) 907-0350 • FAX (941) 907-0309  
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MEMBER OF AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS PRIVATE COMPANIES AND S.E.C. PRACTICE SECTIONS

Honorable Mayor, Members of the City Commission,  
and City Manager  
City of St. Augustine Beach, Florida

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS  
(Concluded)**

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Pursuant to Chapter 119, Florida Statutes, this report is a public record and its distribution is not limited. Auditing standards generally accepted in the United States of America requires us to indicate that this report is intended solely for the information and use of the Mayor, City Commission, management, the Florida Auditor General, and applicable federal and state agencies, and is not intended to be and should not be used by anyone other than these specified parties.

*Durvis, Gray and Company, LLP*

May 25, 2018  
Gainesville, Florida

## MANAGEMENT LETTER

Honorable Mayor, Members of the City Commission,  
and City Manager  
St. Augustine Beach, Florida

### Report on the Financial Statements

We have audited the financial statements of the City of St. Augustine Beach, Florida (the City), as of and for the year ended September 30, 2017, and have issued our report thereon dated May 25, 2018.

### Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, *Rules of the Auditor General*.

### Other Reporting Requirements

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Accountants' Report on an examination conducted in accordance with the AICPA Professional Standards, AT-C 315, regarding compliance requirements in accordance with Chapter 10.550, *Rules of the Auditor General*. Disclosures in those reports, which are dated May 25, 2018, should be considered in conjunction with this management letter.

### Prior Audit Findings

- Section 10.554(1)(i)1., *Rules of the Auditor General*, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings or recommendations made in the preceding annual financial audit report.

### Official Title and Legal Authority

- Section 10.554(1)(i)4., *Rules of the Auditor General*, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. This information is included in Note 1 to the financial statements.

### Financial Condition and Management

- Sections 10.554(1)(i)5.a. and 10.556(7), *Rules of the Auditor General*, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the City has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific conditions met. In connection with our audit, we determined that the City did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

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Honorable Mayor, Members of the City Commission,  
and City Manager  
St. Augustine Beach, Florida

**MANAGEMENT LETTER**  
*(Concluded)*

**Financial Condition (Concluded)**

- Pursuant to Sections 10.554(1)(i)5.c. and 10.556(8), *Rules of the Auditor General*, we applied financial condition assessment procedures for the City. It is management's responsibility to monitor the City's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by the same.
- Section 10.554(1)(i)2., *Rules of the Auditor General*, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

**Annual Financial Report**

- Sections 10.554(1)(i)5.b. and 10.556(7), *Rules of the Auditor General*, require us to apply appropriate procedures and communicate the results of our determination as to whether the annual financial report for the City for the fiscal year ended September 30, 2017, filed with the Florida Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the annual financial audit report for the fiscal year ended September 30, 2017. In connection with our audit, we determined that these two reports were in agreement.

**Special District Component Units**

- Section 10.554(1)(i)5.d., *Rules of the Auditor General*, requires, if appropriate, that we communicate the failure of a special district that is a component unit of a county, municipality, or special district, provided the financial information necessary for proper reporting of the component unit, within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. In connection with our audit, we determined that there were no special district components that were required to be reported in accordance with Section 218.39(3)(b), Florida Statutes.

**Additional Matters**

- Section 10.554(1)(i)3., *Rules of the Auditor General*, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

**Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.



May 25, 2018  
Gainesville, Florida

**INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE  
WITH SECTION 218.415, FLORIDA STATUTES**

Honorable Mayor, Members of the City Commission,  
and City Manager  
St. Augustine Beach, Florida

We have examined the City of St. Augustine Beach, Florida (the City), compliance with Section 218.415, Florida Statutes, as of and for the year ended September 30, 2017, as required by Section 10.556(10)(a), *Rules of the Auditor General*. Management is responsible for the City's compliance with those requirements. Our responsibility is to express an opinion on the City's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide legal determination of the City's compliance with specified requirements.

In our opinion, the City complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2017.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, federal and other granting agencies and pass-through entities, the Mayor, City Council members, and applicable management, and is not intended and should not be used by anyone other than these specified parties.

*Purvis, Gray and Company, LLP*

May 25, 2018  
Gainesville, Florida

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