

**2017 Institute for Elected Municipal Officials
Registration Form
October 13-15, 2017
Jacksonville Marriott**

Please print the information below. Please fill out one form for each attendee.

Name: _____ Nickname: _____
(Please print as it should appear on your certificate.) (For name badge)

Dietary Restrictions: no yes If "yes", specify dietary requirements: _____

Title: _____ Municipality: _____

Municipal Address: _____ Zip Code: _____

Phone: _____ FAX _____

E-Mail: _____ Municipal Clerk: _____

Registration Fee: **\$300.00** (includes lunch on Friday & Sunday)

Registration Deadline: **Friday, September 22, 2017** (Space is limited to the first 35 students.)

To register via **check**, please mail with completed registration form to:

Florida League of Cities
P.O. Box 1757
Tallahassee, FL 32302

To register via **Visa or MasterCard**, go online to www.flcities.com, or complete the info below and fax to (850) 222-3806, Attn: Heidi Hogarth

Card Number: _____ Exp. Date _____

Cardholder's Name: _____ Cardholder's Phone: _____

Billing Address: _____
(If different from above)

Cancellations: Cancellations must be received and confirmed in writing by **Friday, September 22, 2017** to be eligible for a refund. Refunds will be processed after the program. No shows are not considered cancellations and a refund will not be issued. Substitutions are accepted and encouraged. We reserve the right to cancel the IEMO training. If the training is cancelled, registration fees will be refunded in full.

Confirmations will be e-mailed once paid registration is received. Please contact Heidi Hogarth at (850) 222-9684 with any further registration questions.

HOTEL INFORMATION

Jacksonville Marriott
4670 Salisbury Road
Jacksonville, FL 32256

Reservation Method: Phone-in to 800-962-9786 or 904-296-2222; Ask for the Florida League of Cities block to receive the special rate of **\$92.00/night**. Self-parking is complimentary. A credit card is required to guarantee reservations, and cancellations must be made 24 hours prior to arrival to avoid a fee of one night's charge. IEMO training begins Friday at 8:00 a.m. and ends Sunday at 3:00 p.m.

HOTEL CUT-OFF DATE: Wednesday, September 13, 2017